

**NOTICE OF ITEM(S) OF BUSINESS  
TO BE CONSIDERED BY  
INDIVIDUAL MEMBERS OF THE CABINET**

Date when item(s) to be considered:	12 <sup>th</sup> June 2008 at 1.30 pm.
Name of Individual Member(s) (Portfolio Holder[s]) who will consider the item(s):	Councillors Mrs D C Reynolds and T V Rogers
Subject of item(s) to be considered:	Grant Aid to Voluntary Organisations 2008/09
Summary of item(s) to be considered:	To consider further applications for capital grant aid in 2008/09  Supporting report attached.
Contact for further supporting information:	Sue Lammin Head of Environmental Health ☎ 01480 388280 e-mail <a href="mailto:Sue.Lammin@huntsdc.gov.uk">Sue.Lammin@huntsdc.gov.uk</a>  Daniel Smith Community Initiatives Manager ☎ 01480 388377 e-mail <a href="mailto:Dan.Smith@huntsdc.gov.uk">Dan.Smith@huntsdc.gov.uk</a>

This Notice has been copied to the Chairman of the relevant Overview and Scrutiny Panel

23<sup>rd</sup> May 2008

1. **2008/2009** (Pages 1 - 14)

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## REPORT TO DELEGATED MEMBERS

12 JUNE 2008

(Councillors Mrs D Reynolds and Mr T Rogers)

### CONSIDERATION OF CAPITAL GRANT AID APPLICATIONS RECEIVED- 2008/09 (Report by Head of Environmental & Community Health Services)

#### 1. INTRODUCTION

The purpose of this report is to outline the current grant aid budget and make recommendations for capital awards (Appendix 'A') for 2008-09. The report also provides details of unclaimed awards made in previous years that to date have not been allocated.

#### 2. CAPITAL PROJECTS

2.1 The aim is to support capital projects that deliver a meeting place, a playground or a playing field to identifiable communities. It is also normal for projects supported by this fund to have significant lead-in periods. Projects meeting the overall aim can further be assessed against a range of agreed criteria to allow a priority list to be evolved. The priority order is:

- Priority 1 Projects to address legislative requirements;
- Priority 2 Projects for the correction of health and safety failures;
- Priority 3 Projects for the provision of facilities where none currently exist;
- Priority 4 Projects for the replacement of provision which has come to the end of its natural life; and
- Priority 5 Projects for the improvement or replacement of existing facilities.

2.2 It has previously been agreed that the maximum grant payable to support any one project is £30,000, but no grant from this fund may exceed one quarter of the total cost of the project.

2.3 Appendix 'A' attached provides details of the applications received for this financial year. The details include: a brief summary of the purpose for which grant aid is requested, officer comments on the individual applications and recommendations.

The budgetary position for capital awards is set out below:-

2007/08 under spend carried forward	20,670
2008/09 Budget allocation	162,000
	Total <u>182,670</u>
Funds previously awarded but remaining unclaimed	
Recommended grants to be withdrawn	35,645
<b>Total nominally available</b>	<b><u>218,315</u></b>

2.4 Some funds previously allocated may be available for re-allocation. Officers have reviewed the capital grant aid awards previously made and are recommending to members that the awards outlined below be withdrawn:-

- Little Paxton Village Hall, award £25,000 this project is now not proceeding.
- Mearside Village Association, award £25,000. The organisation has claimed £14,355 the remainder of the project is not proceeding, the outstanding balance is £10,645

2.5 As the nature of community development is changing as the growth within Huntingdonshire escalates some of the capital funds may be more productively used to support the revenue used to commission community services. It is intended a report will be presented to the Council's Cabinet in June 2008 requesting that the capital grant aid budget be reduced to allow increase in the revenue budget by £43,000. Details of the proposed revenue budget are appended (Appendix 3) to assist Members). The later Cabinet report will outline the business case in detail however to allow scope for that decision Members have the opportunity to allocate up to **£175,315** capital at this time.

### 3. Recommendations

- 3.1 Members agree that the awards previously made but not yet claimed, as outlined in section 2.5 above, be withdrawn.
- 3.2 Members agree the recommendations set out in Appendix 'A' of this report.

### BACKGROUND INFORMATION

Cabinet Report 4 October 2007  
Grant aid applications received  
Grant aid report 19 April 2007

**Contact Officer: Dan Smith, Community Manager**  
**☎ 01480 388 377**

**Revenue Projects****For information only**

At the grant aid meeting held on the 19 April 2007 members agreed that the present management arrangements of grant aid change to a commissioning model from April 2008. A report recommending this change was considered and approved by the Council's Cabinet Committee at its meeting on the 4 October 2007.

Set out below are the details of those organisations the authority will be commissioning services from the length and amount of the agreement:-

<b>Organisation</b>	<b>Amount</b>	<b>Duration</b>
Hunts Forum Voluntary Organisations	£39,990	5 years
Huntingdonshire Federation of Volunteer Bureaux	£36,050 Plus £3,000 one off payment	5 years
Huntingdonshire Citizens Advice Bureaux	£170,000	5 years
Huntingdon Shopmobility	£25,600	5 years
St Barnabas Community Learning Centre	£25,600	5 years
Bedford Pilgrims Housing Association	£35,000	3 Years
In addition to the above the three award set out below are either match funding payments or rental agreements the authority are committed to:-		
Natural High	£4,000	2 Years
Moor Community Centre	£2,000	2 Years
Cambridgeshire ACRE (Leader +)	£3,371	1 Year
<b>Total</b>	<b>£344,611</b>	

The revenue budget available for 2008/09 is £301,621 the balance of the funds required to meet the commitments outlined above would require by a vierment from the capital budget to increase revenue by £43,000.

				Appendix 'A'
Name of Organisation	Grant Summary	Amount requested	Grantee's Comments	Recommendations
Great Stukeley Village Hall Management Committee	<p>Having been constructed in the late 1970's there are no disabled toilets and disabled access provision are required to meet legislative requirements.</p> <p>The major internal work would be to make a separate toilet for disabled use, from space taken from existing toilets. Some redistribution of space between Ladies' and Gents' toilets may be required in order to do this. Costs are presently estimated plans are presently been drafted to ensure that provision is made for all current and foreseen requirements. This project is needed to meet current requirements in a public facility that is widely used for local social, youth and fitness activities.</p>	<p>£25,000</p> <p>(Total project cost £35,000)</p>	<p>The present village hall fails to meet DDA standards. The hall is used not only by local residents but quite extensively because of its close proximity by residents from Huntingdon. This would be a <b>Priority 1 application on the grounds that it is a project to address legislative requirements</b></p>	£8,750
Waresley Village Hall	<p>The Village Hall management committee wish to provide a disabled toilet facility within the Village Hall. We do not have sufficient funds of our own to carry out the work so it would be our intention to apply for a National Lottery Award for All Grant as well but due to time constrains we have not yet done this.</p>	<p>£3,500</p> <p>(Total Project cost £10,700)</p>	<p>The present village hall fails to meet DDA standards. This would be a <b>Priority 1 application on the grounds that it is a project to address legislative requirements</b></p>	£2,675

Ellington Parish Council	The work is needed a) to ensure continued compliance with current Health and safety standards. Creating a hazard free fire escape route by replacing a badly damaged tarmac area with a paved area. and the demolition of an external storage block is also necessary. Creation of a patio area along with a pagoda. Outside lighting and the replacement of two sets of doors with modern UPVC fire doors. Replacing/make good and paint the very old fashioned fascias and soffits. The old annex is moving away from the main building and will be made water tight and renovated. Internally: new lighting installed to modern standards.	£5,000  (Total project cost £20,000)	Officers have written to the parish clerk requesting a break down of costs for the project the health and safety aspects of the project would be considered <b>Priority 2. However other aspects of the application would be considered priority 4 and 5.</b>	£5,000
Wistow PC	Existing play matting in urgent need of repair as due to the damp weather and usage of the equipment, it has continued to curl up at the edges and shrunk leaving gaps in the matting it will be dangerous.	£9,623  (total project cost £9,623)	Members will recall that at last years meeting a very similar application to the one in front of you today was received from Wistow P/C. This application is for different equipment that is certainly a health and safety hazard. However the application raises questions as to how the parish council maintains its equipment. Officers would recommend support only after the parish council have outlined how they will maintain the play equipment and surface in the future. <b>Priority 2 on the grounds that it is a project for the correction of health and safety failures</b>	£2,400

Great Staughton Parish Council	Purchase of 4 seat swings plus site preparation which includes excavating bark chips, hard core, concrete raft, safety tiles, fixing swings as per quote from Wicksteads.	3,000  (Total project cost £9,000)	The present facilities fail to meet health and safety standards the parish council have agreed to meet the balance of the funds required. <b>Priority 2 on the grounds that it is a project for the correction of health and safety failures</b>	£2,250
Alconbury Weston PC	Grant aid is requested towards costs associated with the installation of new play equipment at the play area in Highfield Avenue.	£7,903.53 (total project cost £23,950)	The original play equipment on the site was wooden and had to such a state that it had to be removed on health and safety grounds. The Parish council have confirmed that the proposed new equipment will meet all necessary standards and will be maintained and insured by the council. As no facilities currently exist this application is a <b>Priority 3 on the grounds that this project is for the provision of facilities where none currently exist.</b>	£6,000
Little Paxton Parish Council	Multi use games area with floodlighting. Aim to encourage informal ball games. The area will be suitable for football, cricket, basket ball and net ball.	20,000 (Total Project cost £69,000)	The aim of the parish council is to develop the multi games are to address the demands of a growing community. The project has been the subject of extensive consultation with the local community who have given the project high support. <b>Priority 3 on the grounds that this project is for the provision of facilities where none currently exist.</b>	£17,250



Great Gransden Parish Council	Cost towards converting an existing unused and dilapidated tennis court into a multi use games area.	10,868 (Total Project cost £43,475)	The application to convert the former tennis courts has been the subject of extensive local consultation with residents who have supported the proposal. Additional South Cambs District Council has agreed to provide £5,000 to the project and WREN £23,000 plus a local trust £4,600. As no facilities currently exist this application is a <b>Priority 3 on the grounds that this project is for the provision of facilities where none currently exist.</b>	£10,868
Fenstanton Parish Council	Purchase and installation of new play equipment. Plus replacing the present bark covering with a rubberised surface. children and parents.	10,000 (Total project cost £30,000)	The present equipment is both outdated and not suitable for the younger age group. In addition to the equipment the present bark safety surfacing is expensive to maintain. The parish council have indicated that if the other funding agencies to which they have applied are not willing to support the project the parish council will provide the balance of the funds. <b>Priority 4 a project for the replacement of a provision which has come to the end of its natural life</b>	£7,500

Hemingford Grey Parish Council	Grant aid is requested towards costs associated with replacing the existing play equipment that has come to the end of its days with new play area will offer facilities for disabled and able children, who currently have nowhere to play. The development of the park will encourage socialising for adults and children thereby giving opportunities that reduce isolation that can be experienced	15,000  (Total Project cost £63,987)	The present play equipment is dated and not particularly attractive to young people. This project would be a <b>Priority 4 a project for the replacement of a provision which has come to the end of its natural life.</b>	£16,000
Kimbolton and Stonely PC	<p>CCC sold the building which housed Kimbolton Youth Club and promised £60,000 from the proceeds towards a replacement Youth Club. Unfortunately, this sum of money is insufficient to provide a replacement building; therefore, this request is to fund the extension of the Mandeville Hall, Kimbolton to provide a hall suitable for youth activities and which may also be used by other organisations when not being used as a youth club.</p> <p>The balance of money required for the project will be provided by the Parish Council, assuming you are able to help by making this grant. Should that not be possible, then it is likely that we would not be able to find £40,000 (which equates to our annual precept) and would have to delay the build. The room would be made available for other activities including school holiday events.</p>	£30,000  (Total project cost £100,000)	As outlined in the summary of the application Kimbolton did have a village youth centre the Cambridgeshire County Council decided to close and subsequently sell of the land for development from which CCC have agreed to provide £6,000 to the parish council towards a youth facility in the village. The present Mandeville hall is not suitable for youth activities the aim of the Parish Council is to build an extension to the hall designed specifically to meet the needs of teenagers not only from Kimbolton but from the surrounding villages. <b>This would be a Priority 5 as it is a project for the improvement of existing facilities</b>	£25,000

Bury Residents Charity	Grant aid is requested towards costs of providing a new equipment store extension for Bury Village Hall to address the needs of user groups.	£12,000 (Total project Cost £36,000)	The present village hall is extensively used this application would be considered a <b>Priority 5 projects for the improvement of existing facilities</b>	£9,000
Sawtry Tea Dance Group	Hiring coaches for Spring and Summer Outings so that those who are unable to attend could attend events	£250	This application fails to meet any of the eligibility criteria for capital grant aid.	No Award
Godmanchester Rovers	The aim of the grant is to erect a new stand in line with the requirements of the football association. In order to play at level six, we have been instructed by the FA to complete project by the start of the 2008/09 season.	£3,000 (total project cost £14,500)	This application fails to meet the authority's eligibility criteria for grant aid.	No Award
St Neots Table Tennis Club	Grant aid is requested towards costs associated with the refurbishment of the table tennis clubs toilets, changing rooms, playing hall lights, playing hall heating and ventilation. Sport England has agreed to invest £350,000 in the project.	£25,000 (total project cost £410,000)	This application fails to meet the authority's eligibility criteria for grant aid.	No Award
Stilton Parish Council	Grant aid is requested towards costs associated with the provision of street lighting in the vicinity of the proposed new skate park and multi use games area.	10,000 (Total project cost £30,000)	This application fails to meet the eligibility criteria for grant aid however the project could be considered by the Huntingdonshire Community Safety Partnership	No award the application be forwarded to the HCSP for consideration

Huntingdon Town Council	Grant aid is requested toward costs associated with the removal of equipment considered out of date and potentially falling short of current standards for play equipment and replacement with new at the Nursery, and Sapley Road play areas. Both areas are conveniently located to residential areas in Hartford and Newton where new development will mean increased population and demand for play provision.	4,000  (Total project cost £30,000)	The present play equipment is dated and not particularly attractive to young people. As outlined in the application the Town Council are due to receive £17,590 from Huntingdonshire District Council, towards costs associated with these two play facilities. £9,500 will be from s106 funds held by the district Council with the balance of the funds £8,090 been provided via the operational services division. The funds committed by operational services without including the s106 funds exceed the 25% limit for grant aid.	No Award
Huntingdon Commemoration Hall Charity	A condition needs survey carried out by the Charity's property advisors indicates the heating system will require replacement by 2010-11 at the very latest.	£20,000  (total Project Cost £25,000)	Members will be aware that the Commemoration Hall was until very recently the responsibility of Huntingdon Town Council. At the time of the transfer of the property to the trust the town council were aware that the boiler would need replacing, consequently District Council Officers are not recommending support of this application.	No award

St Ives Town Council	The Town Council is committed to bringing the Corn Exchange back into community use. Funds have been set aside for the general refurbishment of the fabric of the building and improvements to ensure compliance with DDA legislation improvements etc. Grant aid is requested towards the cost of kitchen improvements.	£4,926 (Total Project cost Kitchen improvements £19,750)	The Corn exchange is not the only meeting place in St Ives, and consequently this application fails to meet the council's eligibility criteria.	No Award
The Parish Church of St Peter and St Paul Fenstanton	The church request grant aid towards costs associated with installing a toilet and sink/washing up area within the church. The aim is to make the building more accessible to the community as a whole, particularly the disabled, the elderly and the very young. The project involves laying mains drainage, approx. 50 meters. The project has been approved by the Diocesan Advisory Committee, English Heritage and the Council for the Care of Churches.	£20,000  (Total Project cost £78,500)	The District Council has previously not supported grant aid requests from religious organisations unless that organisations venue is the only meeting place in the community. This is not the case in Fenstanton the church itself has a church hall. The Parish Council have recently closed the village hall officers understand it is the intention of the Parish Council to replace the present building. Consequently this application fails to meet the council's eligibility criteria.	No Award
Warboys Sports Field Trust Committee	The Committee would like to drain an area of land which was once tennis courts years ago. The area was abandoned because it became water logged and was un-useable. The Trust now would like to drain the area so it can be used as a training ground for the ever growing Colts Club and Senior Football Sides.	3250	The District Council has in previous years supported developments associated with the Warboys Sports Field Trust. There is already a playing field and play area consequently this application fails to meet the authority's eligibility criteria.	No Award

Warboys WI	In order to improve the poor state of the toilets the roof must be replaced and insulated. Due to the absence of roof insulation the condensation has caused major deterioration with damp plaster and mould constituting a health risk. This problem is very serious in the gent's toilet.	750	The WI hall is not the only meeting place in Warboys; consequently this application fails to meet the council's eligibility criteria.	No Award
Sports Huntingdon Ltd.	Sports Huntingdon's objectives are to provide association football for the enjoyment and development of its members and players and to support other sporting, social and recreational pursuits deemed desirably by the management committee. In addition, Sports Huntingdon exists to contribute to the local community of Huntingdon and to make a particular contribution to Young People's Sport providing everyone with an equal opportunity to be involved. The monies requested are part of a £100,000 local fundraising contribution to support a million investment in new pavilion and changing facilities at Jubilee Park. The pavilion will replace 5 prefabricated portakabin facilities. Their aim is to make the new facilities safe and secure and to meet child protection regulations set by the football authorities. Heating, fire safety and disability requirements have to be met if the building is to comply with the terms of the main grand and with building regulations	10,000 Total project Cost £1,098,745	This is a significant project to develop the facilities at Jubilee Park, and has just recently been awarded £1 million pounds by Sport England. However the application fails to meet the grant aid eligibility criteria as there are other playing field facilities available.	No Award

St Ives Bowls Club	Building extension to club to enable to add a disabled toilet, enlarge and update our kitchen facilities and enlarge our ladies changing room	12,500 (Total Project cost £24,910)	This application fails to meet the authority's eligibility criteria for grant aid.	No Award
<b>Sub Total</b>				<b>£111,693</b>
<b>Plus Vierment</b>				<b>£ 43,000</b>
<b>Total</b>				<b>£154,693</b>
<b>Contingency</b>				<b>£ 63,622</b>

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